

LIFESHARE BLOOD CENTERS

(Instructions on Back) **HOSPITAL TO HOSPITAL TRANSFER OF BLOOD**

Sending Hospital: _____ **Receiving Hospital:** _____

Date: _____ **Time:** _____

	PRODUCT CODE	BLOOD UNIT NUMBER	PRODUCT DESCRIPTION	EXPIRES	BLOOD TYPE
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					

TOTAL # ITEMS: _____

Receiving Facility

<p>All units examined and found satisfactory by: _____</p> <p>Date: _____</p> <p>Time: _____</p> <p>Temp: _____ C</p>
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INSTRUCTIONS

- A. Sending hospital: Hospital sending blood.
- B. Receiving hospital: Hospital sending blood writes hospital name that is receiving blood.
- C. Date: Sending hospital records date.
- D. Time: Sending hospital records time.
- E. Product Code Number: Obtain the Product Code number of the blood label and write code of product.
- F. Blood Unit Number: Write the blood Center's unique identification number from the blood bag for each unit of blood shipped.
- G. Product Description: Write the product being shipped. Use the following abbreviations:
 - WHB – Whole Blood
 - RBC – Red Blood Cells
 - LPC – RBC Leukocyte Poor
- H. Expires: Write expiration date(s) of unit(s).
- I. Blood Type: Write ABO/Rh type of unit(s).
- J. Total # Items: Indicate total number of blood/components being shipped.
- K. Receiving facility employee writes their name after all units have been checked and found satisfactory.
- L. Date: Receiving facility records date.
- M. Time: Receiving facility records time.
- N. Temperature: Receiving facility records the inside temperature of the box on arrival. (Temperature should be within 1 - 10°C.)

SENDING FACILITY MUST KEEP A COPY FOR THEIR RECORDS AND SEND ORIGINAL TO RECEIVING FACILITY.

RECEIVING FACILITY MUST FAX A COPY TO LIFESHARE BLOOD CENTERS.

PACKING INSTRUCTIONS FOR WHOLE BLOOD/ RED BLOOD CELLS

The proper temperature of blood must be maintained during shipping. Return blood in an insulated container (i.e., AABB Box or ice chest). Pack sufficient quantities of refrigerant with the blood, so that the temperature during shipment is optimal for maintaining viability of function of the blood.

1. If blood is being returned to LBC personnel, an insulated ice chest will be used. If returned by public transport or courier other than LBC an insulated AABB shipping container must be used to maintain temperature.
2. Place sufficient quantities of refrigerant/ice to maintain temperature of 1 - 10°C.
3. Do not place refrigerant/ice directly on blood. Separate blood and refrigerant/ice with paper towels or foam.
4. Seal box with shipping tape.